

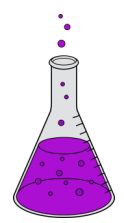
SUMMER CAMP 2023

Join the Fun

- Mon. **Art**
- Tues. **Science Experiments**
- Wed. **Water Play**
- Thurs. **Soccer**
- Fri. **Treasure Hunt**

June 19 - July 21

half day * full day
Arrival: 7:30-8:45
pick-up
up to 1:00pm
up to 3:30pm
up to 6:30pm



Ages 3 yrs. old - rising 3rd grade

Miami Lakes United Methodist Preschool
14800 NW 67 Avenue * Miami Lakes, FL 33014
preschool@miamilakesumc.net
305-821-7274

Weekly Tuition & Registration Fees

	1pm	1pm - 3:30pm	3:30pm - 6:30pm
2 or 3 days	\$102	\$120	\$130
4 or 5 days	\$124	\$141	\$150

Registration Fee: \$40

Drop Off Between 7:30-8:45

Morning Activities Begin at 9:00am

Pick Up Times: 1pm, 3:30pm, 6:30pm

Tuition is based on pick-up time and the number of days your child attends each week.



Flexible Daily Pick-up Option

For students who are picked up at 1:00 or 3:30, you may utilize our Extended Day program on an as-needed-basis for a daily rate.

\$5.00 / day: 1 hour

\$10.00 / day: 1 - 2.5 hours

\$15.00 / day: 2.5 hours or more

Your 1st Week's Payment & Registration Fee Will Be Due Upon Enrollment

Each subsequent week's tuition payment is due one week in advance and is to be paid on the first day of the week your child attends.

If you wish to pay for multiple weeks, please let the Summer Camp Director know.

All payments are non-refundable. Credits are granted only if changes are made at least one week in advance.

All payments will be made through the BRIGHTWHEEL APP

If you'll be registering your child, make sure to email me your registration form as soon as possible and download the Brightwheel App for you and anyone who will be a regular pick-up person. After I upload your child's name and your email address, you will receive an email from Brightwheel with an Invite Code.

Enter that code when prompted on the app and set up your child's account and banking information.

You will make all payments through the app and have the ability to check your child in and out each day.



Each credit card transactions will be charged a 2.9% fee. Each ACH transactions will be charged a .90 fee.

Reminder

Download the BRIGHTWHEEL APP
Send Registration Form to Ms. Sandi ASAP in order to receive an Invite Code via email.
Enter Invite Code, create child's account, and set up banking information.

Potty-Trained

All Children Must Be Potty-Trained
All Kids Need To Bring a Change of Clothes

Paper Work

Return Completed Registration Form ASAP
Health Forms, both Immunization & Physical Exam, for Children 5 yrs. and younger are required.

What to Bring / What to Wear

Bring a Lunch and Snack Each Day
(Bring 2 snacks if staying after 3:30)

Wear Cool Clothes

Wear Sun Screen & Mosquito Repellant

On Water Days, Wear Bathing Suit to Camp

Bring a Towel & Change of Clothes

Soccer

Soccer will be offered during our Summer Camp as part of our weekly program. Coach Ashley, from Tykes Soccer, has been the Soccer Coach for our students during the past four school years. We're excited that she'll be with us during our Summer Camp program offering the same fun for all of our kids.

No Camp Day

Summer Camp will be closed on Tuesday, July 4th, in observance of America's Independence Day.

NO NUTS

Nuts are strictly prohibited in any food items brought to the camp. Do NOT include any nut food items in your child's snack or lunch.

The Department of Children & Families

requires us to provide to you in writing with information about the following:



DISCIPLINE POLICY - Discipline is necessary for all of us to live in the world together. The ultimate discipline is that which comes from within and does not depend on an external reward or punishment to insure doing the right thing.

An important part of our teaching task involves helping children develop inner discipline. We will strive to offer a consistent, well-balanced daily routine, which will provide a sense of security for children, reduce stress on them, and contribute to positive behavior. We will provide reasonable rules, logical consequences for breaking those rules and be willing to give more responsibility to the children as they are able to assume it. We use positive techniques of guidance, including redirection, anticipation of and elimination of potential problems, positive reinforcement and encouragement.

We do not spank children, nor do we remove food, toileting, or extended play time as forms of discipline.

In the event a child's behavior is consistently not acceptable and who has not responded positively to the teacher's efforts to improve the behavior, a conference with parents will be necessary to ascertain the next most appropriate steps to be taken.

Time away from the rest of the children is used to assist a child in cooling off when he/she has lost control of his/her behavior and is utilized only after other techniques have proven ineffective in managing or changing behavior. The time apart is not to be a humiliating experience. It may involve an accompanied walk outside along the enclosed walkway with the teacher or Director. When the child has calmed down and regained control of his/her behavior, he/she can return to the classroom. We understand that sometimes a child won't be able to talk about or explain their misbehavior for a long time. Learning to express emotions verbally and honestly is a normal part of development.

ATTENDANCE & FINANCIAL POLICY - Our full hours of operation run from 7:30am-6:30pm. Extended Day options are available to all students.

Upon arrival and pick-up, parents **MUST** check their child In and Out EACH day their child is in attendance.

Attendance is kept on a daily basis by each of our Summer Camp Leaders.

All payments are non-refundable. Credits are granted only if changes are made at least one week in advance.

Communication is critical. Please communicate any absences or changes to your attendance schedule to the Director with as much notice as possible. This is important in planning and providing the appropriate amount of staffing for all our participants.

Financial obligations must be maintained to allow your child to continue participating in our program.

However, even with prior communication and depending on the extenuating circumstances, if your child is consistently absent from school due to any reason, and tuition payment obligations are not being met, either from the student's family or external agencies, your child may be withdrawn from the school.

In addition, part of our mission is to provide an environment that is safe for all our children and conducive for them to learn and have fun. With that in mind, we have in place developmentally appropriate practices and consequences to redirect and help correct a child's misbehavior. If a child's behavior becomes aggressive and violent and if our efforts, including conferences with parents and, if applicable, other specialists, to alter the behavior are not successful, your child may be asked to leave the school.



Parent's Role

A parent's role in quality child care is vital:

- Inquire about the qualifications and experience of child care staff, as well as staff turnover.
- Know the facility's policies and procedures.
- Communicate directly with caregivers.
- Visit and observe the facility.
- Participate in special activities, meetings, and conferences.
- Talk to your child about their daily experiences in child care.
- Arrange alternate care for your child when they are sick.
- Familiarize yourself with the child care standards used to license the child care facility.

Quality Child Care

Quality child care offers healthy, social, and educational experiences under qualified supervision in a safe, nurturing, and stimulating environment. Children in these settings participate in daily, age-appropriate activities that help develop essential skills, build independence and instill self-respect. When evaluating the quality of a child care setting, you should consider the facility's quality indicators related to activities, caregivers, and environment.

Quality Activities

- Activities are children initiated and teacher facilitated.
- Activities include social exchanges with all children.

Quality Caregivers

- Caregivers are friendly and eager to care for children.
- Caregivers accept family cultural and ethnic differences.

Quality Environments

- Environments are clean, safe, inviting, comfortable, and child-friendly.
- Environments provide easy access to age-appropriate toys.

www.myfamilies.com/childcare



For additional information, please visit www.myfamilies.com/childcare or contact your local licensing office.

This brochure was created by the Department of Children and Families in consultation with the Department of Health.

KNOW YOUR CHILD CARE FACILITY

Know Your Child Care Facility - General Requirements

Every licensed child care facility must meet the minimum state child care licensing standards pursuant to s. 402.305, F.S., and ch. 65C-22, F.A.C., which include, but are not limited to, the following:

- Valid license posted for parents to see.
- All staff appropriately screened.
- Maintain appropriate transportation practices (if transportation is provided).
- Provide parents with written disciplinary and expulsion practices used by the facility.
- Provide access to the facility during normal hours of operation.
- Maintain minimum staff-to-child ratios.

Health Related Requirements

Emergency procedures that include:

- Posting Florida Abuse Hotline number along with other emergency numbers.
- Staff trained in first aid and pediatric cardiopulmonary resuscitation (CPR) on the premises at all times.
- Fully stocked first aid kit.
- A working fire extinguisher and documented monthly fire drills with children and staff.
- Medication and hazardous materials are inaccessible and out of children's reach.

Ratios



Age of Child	Child: Teacher Ratio
Infant	4:1
1 year old	6:1
2 year old	11:1
3 year old	15:1
4 year old	20:1
5 year old and up	25:1

Training Requirements

- 40-hour introductory child care training.
- 10-hour in-service training annually.
- 0.5 continuing education unit of approved training or 5 clock hours of training in early literacy and language development.
- Director Credential for all facility directors.

Food and Nutrition

Post a meal and snack menu that provides daily nutritional needs of the children (if meals are provided).

Record Keeping

Maintain accurate records that include:

- Children's health exam/immunization record.
- Medication records.
- Enrollment information.
- Personnel records.
- Daily attendance.
- Accidents and incidents.
- Parental permission for field trips and administration of medications.

Physical Environment

- Maintain sufficient usable indoor floor space for playing, working, and napping.
- Provide space that is clean and free of litter and other hazards.
- Provide sufficient outdoor play area.
- Maintain sufficient lighting and inside temperatures.
- Equipped with age and developmentally appropriate toys.
- Provide appropriate bathroom facilities and other furnishings.
- Provide isolation area for children who become ill.
- Practice proper hand washing, toileting, and diapering activities.



To report suspected or actual cases of child abuse or neglect, call the Florida Abuse Hotline 1.800.962.2873

Rilya Wilson Act

Pursuant to s. 39.604, Florida Statutes, a child from birth to the age of school entry, who is under court-ordered protective supervision or in out-of-home care and is enrolled in an early education or child care program must attend the program 5 days a week unless the court grants an exemption. A child enrolled in an early education or child care program who meets the requirements of this act may not be withdrawn from the program without prior written approval of the Department or community-based care lead agency. If a child covered by this act is absent, the program shall report any unexcused absence or seven excused absences to the Department or the community-based care lead agency by the end of the business day following the unexcused absence or seventh consecutive excused absence.

Educational stability and transition are key components of this act to minimize disruptions, secure attachments and maintain stable relationships with supportive caregivers of children from birth to school age. Successful partnerships are imperative to ensure that these attachments are not disrupted due to placement in out-of-home care or subsequent changes in out-of-home placement. A child must be allowed to remain in the child care or early education setting that he/she attended before entry into out-of-home care, unless the program is not in the best interest of the child. If a child from birth to school-age leaves a child care or early education program, a transition plan needs to be developed that involves cooperation and sharing of information among all persons involved, respects the child's developmental stage and associated psychological needs, and allows for a gradual transition from one setting to another.

This law provides priority for child care services for specified children who are at risk of abuse, neglect, or abandonment. *These children are also known as Protective Services children.*

Rilya Wilson Act Requirements:

- ✓ Protective services children **MUST** be enrolled to participate 5 days per week.
- ✓ Protective services children **MAY NOT** be withdrawn without prior written approval from the Department of Children and Families (DCF) or Community Based Care (CBC).
- ✓ If a Protective Services child has 7 consecutive excused or any unexcused absence, the child care provider **MUST** notify the appropriate community based care staff.
- ✓ The Department and child care providers **MUST** follow local protocols set up by the CBC to ensure continuity.
- ✓ If it is not in the best interest of the child to remain at the child care or early education program, the caregiver **MUST** work with the Case Manager, Guardian Ad Litem, child care and educational staff, and educational surrogate, if one has been appointed, to determine the best setting for the child.

Community-Based Care Lead Agencies Contact Information:

<http://www.dcf.state.fl.us/programs/cbc/docs/leadagencycontacts.pdf>

**** If you have concerns regarding any child that you may care for, please contact the Florida Abuse Hotline at 1-800-96-ABUSE ****

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Summer Camp 2023 - Registration Form - Miami Lakes United Methodist Church Summer Camp



Child's Name _____
 Date of Birth _____ Age _____ Rising Grade Level _____

Complete the registration application beginning on this page.
 Indicate which pick-up time, weeks, and days your child will be attending

Please Select Which Weeks, Days, Arrival, & Pick-up time Your Child Will Be Utilizing.

Dates	Days	Arrival Time	Pick-Up Time
_____ June 19 - 23	M T W TH F	7:30 8am-9am	1:00 3:30 6:30
_____ June 26 - 30	M T W TH F	7:30 8am-9am	1:00 3:30 6:30
_____ July 3 - 7	M X W TH F	7:30 8am-9am	1:00 3:30 6:30
_____ July 10 -14	M T W TH F	7:30 8am-9am	1:00 3:30 6:30
_____ July 17 - 21	M T W TH F	7:30 8am-9am	1:00 3:30 6:30

If You Need to Change Any Dates or Days After You Have Registered, Please Inform Camp Director As Soon As Possible.

All Children Must Be Potty Trained Prior To The First Day Of Summer Camp.

If your child is 5 years of age or younger, Immunization & Physical Health Forms are required by the first day of attendance to Summer Camp.

Office Use Only:

Reg. Fee _____ Week # _____ Date Paid _____ App _____

Miami Lakes United Methodist Church Summer Camp

June 19 – July 21, 2023



Student Information:

Full Name of Child _____ **Nickname** _____

Date of Birth _____ **Sex** _____ **Religion** _____

Home Address _____

Street Apt. No. City Zip

Family Information:

Mother's Name _____ **Cell #** _____

Home Address _____

Occupation / Employer _____ **Telephone** _____

Email _____

Father's Name _____ **Cell #** _____

Home Address _____

Occupation / Employer _____ **Telephone** _____

Email _____

Other Name & Email (optional) List name & email of another individual you want emails regarding upcoming events, reminders, etc. sent to. i.e. grandparent who has daily responsibility of bringing/picking up your child to & from school. This individual will only receive generic informational emails. No personal information will be sent to this email address.

Name _____ **relation to student** _____

Email _____

Please Print Clearly

Medical Information

Name of Child _____ Date of Birth _____

My child is ALLERGIC to: _____

My child is ALLERGIC to the following MEDICATIONS: _____

My child has the following MEDICAL CONCERNS: _____

Name of Child's Physician: _____ Telephone _____

Emergency Care Plan Instruction (if applicable) _____

**Complete And Current Physical & Immunization Forms Are Due Upon Registration For Camp for children
5yrs & younger**

Emergency Contacts:

Child will be released only to the custodial parent or legal guardian and the persons listed below. The following people will also be contacted and are authorized to remove the child from the facility in case of illness, accident, or emergency, if for some reason the custodial parent or legal guardian cannot be reached.

Name _____ Relationship _____ Telephone _____

Name _____ Relationship _____ Telephone _____

Name _____ Relationship _____ Telephone _____

Name _____ Relationship _____ Telephone _____

In case of emergency, when parents or authorized persons cannot be reached, I hereby grant permission for the Miami Lakes United Methodist Church to contact the child's physician or other medical personnel and to obtain emergency medical care for my child.

It is understood that this authorization is given in advance of any specific diagnosis, or treatment being rendered. I assume all financial responsibility for any and all diagnosis, treatment, ambulance transportation, and care provided by the physician, surgeon, dentist, hospital, and or ambulance service.

By signing below, you verify that all information on this registration form is complete and accurate.

Signature of Parent/Guardian _____ Date _____

MLUMC Summer Camp Agreement ~ 2023

Please read & initial each item below and sign at the bottom of this form.

_____ **Registration Fee & 1st Week Summer Camp Fee:** I understand that a \$40 registration fee and my child's 1st week of attendance at MLUMC Summer Camp are due upon enrollment via the Brightwheel App. I understand this combined fee is non-refundable.

_____ **Tuition Payment:** I understand that weekly tuition payments are to be paid one week in advance of my child's attendance. Payments are due on Monday of each week. Tuition payments are non-refundable. Arrangements may be made for tuition to be paid four weeks at a time.

_____ **Late Pick-Up Fee:** I understand that a late pick-up fee of \$5.00 per 15 minutes will be incurred and must be paid by the next day. A late fee will not be incurred if I contact the Church Camp or one of the Camp Leaders in advance to notify them of my late arrival. If notification is made in advance, then the flexible Extended Day Rate will be incurred. Late pick-up fee of \$10 per 15 minutes will be incurred for later pick-up after 6:30 regardless if prior notification is made.

_____ **Other Fees:** I agree to pay fees incurred to late tuition payment and late pick up.

_____ **Health Forms:** If my child is under 6 yrs of age, I agree to provide and maintain current health records throughout the duration my child attends MLUMC Summer Camp.

_____ **Absences, Vacation, Illnesses:** I understand that no make-up days or financial credits will be offered for absences and/or illnesses due to the part of the family/student unless notification is made at least one week in advance and approved by the Summer Camp Director. All payments are non-refundable.

_____ **Changes in Attendance:** I understand I am to contact the Camp Director in advance if I need to change pre-arranged attendance for my child.

_____ **Media Page Consent:** I am aware that my child's photo may be posted on our church and school site media pages. My child's name will not be posted.

Florida Department of Children and Families requires the following:

_____ **Section 65C-22.006(2)(a),(b),(c),(d), F.A.C.,** requires a current physical examination (Form 3040) and immunization record (Form 680 or 681) to be kept on file at the school.

_____ DCF requires that parents receive a copy of Our School Discipline Policy, Attendance Policy, Know Your Child Care Facility, & the Rilya Wilson Act

By signing below, you verify that you agree to the information presented on this Agreement Form.

Name of Child _____ Date of Birth _____

Signature of Parent/Guardian _____ Date _____